

2016 REIMBURSEMENT PAYOUT SCHEDULE

REIMBURSEMENT DATE I'm getting reimbursed on...	REIMBURSEMENT PERIOD I'm getting reimbursed for expenses turned in on...	
1/16/2016	12/24/2015	1/6/2016
1/30/2016	1/7/2016	1/20/2016
2/13/2016	1/21/2016	2/3/2016
2/27/2016	2/4/2016	2/17/2016
3/12/2016	2/18/2016	3/2/2016
3/26/2016	3/3/2016	3/16/2016
4/9/2016	3/17/2016	3/30/2016
4/23/2016	3/31/2016	4/13/2016
5/7/2016	4/14/2016	4/27/2016
5/21/2016	4/28/2016	5/11/2016
6/4/2016	5/12/2016	5/25/2016
6/18/2016	5/26/2016	6/8/2016
7/2/2016	6/9/2016	6/22/2016
7/16/2016	6/23/2016	7/6/2016
7/30/2016	7/7/2016	7/20/2016
8/13/2016	7/21/2016	8/3/2016
8/27/2016	8/4/2016	8/17/2016
9/10/2016	8/18/2016	8/31/2016
9/24/2016	9/1/2016	9/14/2016
10/8/2016	9/15/2016	9/28/2016
10/22/2016	9/29/2016	10/12/2016
11/5/2016	10/13/2016	10/26/2016
11/19/2016	10/27/2016	11/9/2016
12/3/2016	11/10/2016	11/23/2016
12/17/2016	11/24/2016	12/7/2016
12/31/2016	12/8/2016	12/21/2016

*Please plan on possible delays during Holidays.

NOTE: In order to be paid in a timely manner, all reimbursement requests must be turned in weekly by 10:00am on Tuesdays.
 Reimbursement requests not turned in weekly may take longer to process.