

**2018 REIMBURSEMENT PAYOUT SCHEDULE**

<b>REIMBURSEMENT DATE</b> I'm getting reimbursed on...	<b>REIMBURSEMENT PERIOD</b> I'm getting reimbursed for expenses turned in on...	
1/12/2019	12/20/2018 -	1/2/2019
1/26/2019	1/3/2019 -	1/16/2019
2/9/2019	1/17/2019 -	1/30/2019
2/23/2019	1/31/2019 -	2/13/2019
3/9/2019	2/14/2019 -	2/27/2019
3/23/2019	2/28/2019 -	3/13/2019
4/6/2019	3/14/2019 -	3/27/2019
4/20/2019	3/28/2019 -	4/10/2019
5/4/2019	4/11/2019 -	4/24/2019
5/18/2019	4/25/2019 -	5/8/2019
6/1/2019	5/9/2019 -	5/22/2019
6/15/2019	5/23/2019 -	6/5/2019
6/29/2019	6/6/2019 -	6/19/2019
7/13/2019	6/20/2019 -	7/3/2019
7/27/2019	7/4/2019 -	7/17/2019
8/10/2019	7/18/2019 -	7/31/2019
8/24/2019	8/1/2019 -	8/14/2019
9/7/2019	8/15/2019 -	8/28/2019
9/21/2019	8/29/2019 -	9/11/2019
10/5/2019	9/12/2019 -	9/25/2019
10/19/2019	9/26/2019 -	10/9/2019
11/2/2019	10/10/2019 -	10/23/2019
11/16/2019	10/24/2019 -	11/6/2019
11/30/2019	11/7/2019 -	11/20/2019
12/14/2019	11/21/2019 -	12/4/2019
12/28/2019	12/5/2019 -	12/18/2019

\*Please plan on possible delays during Holidays.

**NOTE:** In order to be paid in a timely manner, all reimbursement requests must be turned in weekly by 10:00am on Wednesdays.  
 Reimbursement requests not turned in weekly may take longer to process.