

**2023 REIMBURSEMENT PAYOUT SCHEDULE**

<u>REIMBURSEMENT DATE</u> I'm getting reimbursed on...	<u>REIMBURSEMENT PERIOD</u> I'm getting reimbursed for expenses turned in on...	
1/7/2023	12/15/2022	12/28/2022
1/21/2023	12/29/2022	1/11/2023
2/4/2023	1/12/2023	1/25/2023
2/18/2023	1/26/2023	2/8/2023
3/4/2023	2/9/2023	2/22/2023
3/18/2023	2/23/2023	3/8/2023
4/1/2023	3/9/2023	3/22/2023
4/15/2023	3/23/2023	4/5/2023
4/29/2023	4/6/2023	4/19/2023
5/13/2023	4/20/2023	5/3/2023
5/27/2023	5/4/2023	5/17/2023
6/10/2023	5/18/2023	5/31/2023
6/24/2023	6/1/2023	6/14/2023
7/8/2023	6/15/2023	6/28/2023
7/22/2023	6/29/2023	7/12/2023
8/5/2023	7/13/2023	7/26/2023
8/19/2023	7/27/2023	8/9/2023
9/2/2023	8/10/2023	8/23/2023
9/16/2023	8/24/2023	9/6/2023
9/30/2023	9/7/2023	9/20/2023
10/14/2023	9/21/2023	10/4/2023
10/28/2023	10/5/2023	10/18/2023
11/11/2023	10/19/2023	11/1/2023
11/25/2023	11/2/2023	11/15/2023
12/9/2023	11/16/2023	11/29/2023
12/23/2023	11/30/2023	12/13/2023

\*Please plan on possible delays during Holidays.

**NOTE:** In order to be paid in a timely manner, all reimbursement requests must be turned in weekly by 10:00am on Wednesdays.  
 Reimbursement requests not turned in weekly may take longer to process.