

**2019 REIMBURSEMENT PAYOUT SCHEDULE**

<b>REIMBURSEMENT DATE</b> I'm getting reimbursed on...	<b>REIMBURSEMENT PERIOD</b> I'm getting reimbursed for expenses turned in on...	
1/11/2020	12/19/2019 -	1/1/2020
1/25/2020	1/2/2020 -	1/15/2020
2/8/2020	1/16/2020 -	1/29/2020
2/22/2020	1/30/2020 -	2/12/2020
3/7/2020	2/13/2020 -	2/26/2020
3/21/2020	2/27/2020 -	3/11/2020
4/4/2020	3/12/2020 -	3/25/2020
4/18/2020	3/26/2020 -	4/8/2020
5/2/2020	4/9/2020 -	4/22/2020
5/16/2020	4/23/2020 -	5/6/2020
5/30/2020	5/7/2020 -	5/20/2020
6/13/2020	5/21/2020 -	6/3/2020
6/27/2020	6/4/2020 -	6/17/2020
7/11/2020	6/18/2020 -	7/1/2020
7/25/2020	7/2/2020 -	7/15/2020
8/8/2020	7/16/2020 -	7/29/2020
8/22/2020	7/30/2020 -	8/12/2020
9/5/2020	8/13/2020 -	8/26/2020
9/19/2020	8/27/2020 -	9/9/2020
10/3/2020	9/10/2020 -	9/23/2020
10/17/2020	9/24/2020 -	10/7/2020
10/31/2020	10/8/2020 -	10/21/2020
11/14/2020	10/22/2020 -	11/4/2020
11/28/2020	11/5/2020 -	11/18/2020
12/12/2020	11/19/2020 -	12/2/2020
12/26/2020	12/3/2020 -	12/16/2020

\*Please plan on possible delays during Holidays.

**NOTE:** In order to be paid in a timely manner, all reimbursement requests must be turned in weekly by 10:00am on Wednesdays.  
 Reimbursement requests not turned in weekly may take longer to process.